



Patton Middle School

A welcome from Patton students

Welcome Middle Schoolers! Patton is super-duper!

We hope you love it here, smile from ear to ear, always learn a lot, and enjoy this plan we sought.

Appreciate the diversity, always persist in learning, continue to follow the rules, be safe, respectful and responsible.

We welcome you nonetheless, and we hope you will always do your best.

We know you are unique, the growth you need we will seek.

We will help you with your needs, academically, socially and physically.

There are great experiences provided, Patton will have a safe a safe environment.

Everything you need you will achieve.

And you will be ready for High School when you leave.

Staff will be sad to see you go, but you will be ready, we will know.

As you come to us we say;

LEARN LIKE A CHAMPION TODAY!

Written by Skyler Wright, Hope Smothers, and Kevin Chang

Phone: 503-565-4500 Attendance: 503-565-4504

Email: <http://www.schools.msd.k12.or.us/patton/index.html>

Patton provides a positive environment that builds students' academic, emotional and social skills for future success.

Here are a few things you should know as a student at Patton Middle School:

ABSENCES/ATTENDANCE

Oregon Law requires regular attendance. An excused absence is defined by law as follows: "...if the absence is caused by the pupil's sickness, by the sickness of some member of the pupil's family, or by an emergency. A principal or teacher may also excuse absences for other reasons where satisfactory arrangements are made in advance of the absence." Patton's faculty and administration place a very high priority on regular and punctual school attendance. Our school day begins at 8:30 and ends at 3:00. **Doors will be open at 7:45. Please do not send your student before this time as there is no supervision.** A call to the main office (503-565-4504) from a parent/guardian to report a student's absence is appreciated.

If you are continually late to school or you miss school often, you can expect to meet with the counselor, the drop-out prevention specialist, your teachers, or an administrator to create an improvement plan. We want you here at school - - learning and enjoying!

AGENDAS

Every student will be given an agenda and must take it with them to each class daily. Agendas are a tool for students, teachers and parents, to keep track of assignments, due dates, coming events, etc. or as a communication tool between parents and teachers. Lost agendas can be replaced in the main office for a fee of \$5.00.

ASSESSMENT AND GRADING

Parents and students can view current assignments and progress in our Eschool program. Logon and password can be obtained by calling the main office. The traditional grading system for middle school students is the A, B, C, D, F rating. Progress reports are given at the mid-point of each quarter. Report cards are issued every nine weeks and are mailed home.

ASSISTANCE AND COUNSELING

Students have the responsibility to seek help if needed to resolve personal disputes in a peaceful manner. Reporting instances of problematic behavior help address the issues. The student services/counseling office is available to all students and parents to help with the resolution of student problems. Students may make appointments with the counselors by dropping by the student services/counseling office and filling out a request form. Parents may set up appointments by telephoning or emailing the counselors.

ATHLETICS AND INTRAMURAL SPORTS

Athletics are available to our students in the form of after-school sports or after-school intramural sports. 7th and 8th grade students have the opportunity to participate in Football, Volleyball, and Track. 6th, 7th, and 8th grade students have the opportunity to participate in Volleyball Intramurals, Basketball Intramurals, Wrestling Intramurals, and Soccer Intramurals. All stress positive social and skill development, sportsmanship, and participation. Most of these sports are offered through our after-school program and cost \$60. There is a reduced cost for students on Free or Reduced lunches. Intramurals are \$30 with reduced cost for students on Free or Reduced lunches.

Students participating in athletics must have a physical examination before they are allowed to play or practice. Physical exam forms are available from the school office or from school coaches and must be

signed by both the parent/guardian and doctor and remain on file at school. Exams are valid for two years.

DRESS AND GROOMING

Patton students are expected to dress in good taste at all times. Our staff is committed to maintaining an appropriate climate in our middle schools. Our schools are making every effort to be consistent in establishing an acceptable dress code. Our main purpose as an educational institution is to assist students in presenting themselves in a manner that promotes a positive and productive school environment, personal pride, and academic success. Students dress shall be modest, neat, clean, and in keeping with health, sanitary, and safety practices. To clearly establish this climate, the following are not acceptable at school or school-sponsored activities:

- Any clothing, jewelry or item with gang symbols, such as nicknames, weapons, drug references, profanity, or obscene language, including, but not limited to: Homies, brick walls, 8 balls, chains, jokers, Hooter s, brown pride, Asian pride, white pride, prison towers, clock faces, callin da shots, clown shirts, 420, football jerseys with the number 18, 14, or 13, swastikas, marijuana leaves, mushrooms, and anything promoting alcohol use.
- Any clothing or item that is a put-down to self and/or others including racial put-downs, sexually demeaning pictures, words, numbers, or sexual innuendo.
- Pants that sag below the hips will not be allowed. Pant legs must be worn evenly. Pant legs cannot be so long that they drag on the ground. Pant legs must not be pegged.
- Belts are to be worn in the belt loops. No part of the belt should be hanging. Buckles with any gang, drug/alcohol, tobacco signs or symbols, or cut out letters, number or symbols are not allowed.
- Clothing which compromises modesty, such as tank tops, halter tops, tube tops, muscle shirts, backless tops/dresses, and see-through attire.
- Clothing that exposes inappropriate areas including undergarments, shoulders and midriffs shall not be worn at school.
- Shorts and skirts that do not cover the mid-thigh area will not be allowed. The hems should be below the fingertips when the arms are extended down. Using leggings or yoga pants under shorts or skirts too short does not make them appropriate. Fashion holes in pants must be below the thigh.
- Drawing/lettering including graffiti or gang-related symbols, gang nicknames, etc., on notebooks, backpacks or assignments.
- Chains are not allowed. These include wallet, security and dog chains, including any form of spiked and/or studded accessories.
- Jewelry items that attract attention and are disruptive to the learning process
- Overalls and suspenders without the straps fastened on the shoulders
- Sunglasses, gloves, and full-length coats and rainwear inside the school
- Head coverings including hats, hoods, stocking caps, scarves, bandanas, etc.
- Writing on body and clothing
- Pajamas and/or slippers

Students who violate these rules will be asked to change clothing and parents will be notified.

- 1st infraction: Student warned and asked to change clothing (possible ISS)
- 2nd infraction: Discussion, change clothing and parent contact (possible ISS)
- 3rd infraction: Referral, call home and ISS until appropriate clothing arrives

- 4th infraction: Referral, out of school suspension and parent conference

ELECTRONIC DEVICES

Students are strongly advised to leave electronic, sound and communication devices at home. The school *IS NOT* responsible for lost or stolen articles, and school staff has limited time to investigate loss or theft of these items.

Electronic devices (cell phones, i-Pods, m3p players, etc.) must be turned off and put away in the lockers during instructional hours of 8:00-3:00. This includes during classes, assemblies, in offices, and other school activities.

Students may use electronic devices at Patton Middle School *ONLY*, outside the school building. If an item is confiscated due to violation of this policy, the device may be retrieved based on the following:

Infraction #

1. Warning and the student may pick up the device after school.
2. The parent must pick up device at the office.
3. Student may pick up device *the following Monday*. If the device is released to a parent prior to the designated time (the following Monday), the student will be assigned three (3) days of lunch detention.
4. Referral, ISS, contract, parent pick-up. Device must be checked in office or not allowed to bring to school.

EMERGENCY HEALTH SITUATIONS

If a major health emergency occurs which requires immediate action, we will first attempt to notify parents or guardians. If we are unable to reach parents, we will contact the family physician indicated on the Student Registration Card. When necessary, an emergency rescue unit will be called.

FEES

Student Body Fee	\$20.00
Yearbook (optional)	\$15.00
Athletic Participation Fee (optional)	\$60.00 per sport
Club Participation Fee (optional)	\$30.00

HARASSMENT

Harassment is not acceptable at Patton Middle School. If you feel you are being harassed or bullied, follow this plan:

1. First, tell the student/s to stop and that you do not like the behavior. Then leave the scene.
2. If it happens again, ignore it, walk away and/or seek help from a staff member.
3. Complete a Bully/Harassment form located in the classrooms, office, and guidance center.
4. If the problem still does not go away, let a counselor, the assistant principal, or the principal know.

There are other things you can do as well:

- Treat everyone with respect.
- Most people are bystanders. Stand up and speak out against all forms of harassment.
- Examine yourself, your actions, and your attitudes.
- Be the change you want to see.

We encourage all students and staff to report acts of harassment. Help protect yourself or classmates by asking adults at the school for help. When responding to complaints of harassment, we act quickly,

investigate thoroughly, protect the rights of all parties involved, and administer discipline accordingly. We want Patton to be a safe, welcoming place for all of our students.

HOMEWORK REQUESTS

In the case of extended illness and/or absence (minimum of two days), parents/guardians may call the school and request homework for the student. Teachers need one full day to complete homework requests, so making a phone call before 10:00 a.m. will generally assure the request can be fulfilled. It is always good business for the student to stay in contact with a friend who shares the same classes. Upon returning to school, it is the student's responsibility to turn in the work and to meet with the teacher to see if anything else was missed due to the absence.

LOCKERS

Lockers will be assigned at the beginning of the school year; students share with one other student. Lockers are the property of the school and students are expected to use them responsibly. Lockers are subject to inspection at any time. It is important that you **keep your locker combination confidential** and that you do not trade lockers without permission of your teacher or an administrator. Your lockers need to be locked at all times. Do not bring valuables to school. Items brought to school are brought at the student's risk. The school assumes no responsibility for lost or stolen items; however, we will try to recover and resolve any instance of theft.

MEALS

The meal prices for the school year are as follows:

Paid Breakfast: \$1.75

Paid Lunch: \$ 2.75

Milk: \$.50

Breakfast and lunch will be offered each school day. In addition to a choice of entrees, students may choose from several fruits and vegetables daily. Milk and juice are available with each meal. Students will use their ID number to access their lunch account for meals or ala carte items. Milk or juice may be purchased separately from a meal for \$.50.

Students wishing to deposit money into their account may do so each morning before school starts or online. We encourage students to make deposits before school starts since taking money during lunch slows service. Students and adults are not allowed to charge meals. If a check is returned for insufficient funds, a fee of \$25.00 may be assessed, and additional checks will not be accepted for the remainder of the school year. Payment for uncollected checks must be made at the McMinnville District Office.

If a student does not have adequate money to purchase a full meal, he/she will receive an alternate meal, which will consist of a peanut butter and jelly sandwich, fruit or vegetable of the day, and milk. If a student is allergic to peanut butter or any other food item, a doctor's statement is required before a substitution can be made. You may pick up a form for this purpose in the main office. After a student receives an alternate meal for more than two consecutive days, the parent/guardian of the student will be charged and expected to pay for all alternate meals served.

The District participates in the National School Lunch Program. Under this program, families may apply for free or reduced priced meals for their children at any time during the school year. Applications are available in the main office. Students approved for free or reduced price meals are entitled to one breakfast and lunch each day. Extra meals must be purchased at the full meal price. Milk or juice must be purchased if it is to go with meals brought from home regardless of free or reduced eligibility.

It is important that students remember that their lunch account number may not be given to any other student. Violation may result in disciplinary action.

MEDICATIONS

When medication must be given at school, it must be given according to school district policy. For prescription and non-prescription medication a form must be signed by the parent or doctor with complete directions and information. The medication must be brought to school by the parent in the original container labeled with exact directions for administration. School personnel **cannot** take verbal orders by the parent or doctor. Students may self-administer medication at school with proper documentation on file and when appropriate, medications must be kept in the guidance center unless it is indicated on the form that the student must carry it with them. Example: inhalers, epi pens, etc.

MESSAGES TO STUDENTS

In emergency situations we will take phone messages and immediately contact the student. Non-emergency messages from parents will be delivered to students as soon as possible without disrupting classes. Please make arrangements with your student before leaving home to minimize disruptions to our classroom learning environment.

MESSAGES TO TEACHERS

We promote a close relationship with our parents and families and hope you stay in touch often. Teachers may be reached by calling the Patton office at 503-565-4500. These calls are transferred to the teacher's voice mail. Teacher e-mail can also be used, and e-mail addresses will be available to you from the teachers at Back to School Night in September. Though every effort will be made to return your call within 24 hours, we ask for your understanding of the professional judgments that teachers must make when dealing with multiple requests from students, colleagues, and parents.

TEXTBOOKS

The school district provides textbooks for our Middle School students. Copies are available for check-out through our school library. The maintenance of textbooks, materials and equipment used by the student is her or his responsibility, and replacement cost will be charged to students if textbooks, materials, or equipment are damaged or lost.

TARDINESS

Students are given ample time between classes to arrive on time. Students who arrive to classes on time will receive positive recognition that could include, but are not limited to: ice cream parties, special assemblies, or special field trips. Consequences for tardies could include, but are not limited to:

1-5	Warning
6-9	Lunch detention or after school detention.
10	Parent letter and detention.
11-14	Referral-Minor/ parent contact/ after school detention.
15 or more	Referral-Major/ ISS/ parent meeting/contract and letter from attendance.

VISITORS POLICY

For the safety and security of our students, we ask that all visitors check in at the main office and receive a Visitor or Volunteer badge. Parents and guardians are welcome to visit school at any time, in fact we encourage you to, but we ask that you contact the administration 24 hours in advance if planning to visit the classroom. Student visitors are not allowed at Patton during the school day because of the distraction this causes to the educational process.

PATTON MUSTANGS ARE

SAFE

RESPECTFUL

RESPONSIBLE

Our expectations are simple, if you can answer *yes* to the following 3 questions, you are following Patton Middle School expectations: 1) Is my action *safe*? 2) Is my action *respectful*? 3) Is my action *responsible*?

If your actions violate the above 3 questions, you may receive consequences. Violations could be, but are not limited to the following:

- Inappropriate/Abusive Language
- Disrespect/Defiance/Disruption
- Physical Contact/Physical Aggression/Fighting
- Technology Violation (this can include electronic devices)
- Inappropriate Display of Affection
- Tardy/Skipping Class/Truancy
- Dress Code Violation
- Theft/Forgery
- Vandalism/Property Damage
- Lying/Cheating
- Harassment/Bullying
- Use/Possession of Tobacco, Alcohol, or Drugs
- Drug Distribution
- Gang Affiliation/Display
- Bomb Threat/False Alarm
- Arson
- Use/Possession of Combustible Items
- Use/Possession of Weapons (this includes look-alikes)
- Other Behavior

Possible consequences could include, but are not limited to:

- Verbal Warning/Student Conference with Administrator
- Time Out
- Loss of Privileges
- Parent Contact
- Detentions (lunch or after school)
- Restitution
- Individualized Instruction
- In-School Suspension
- Out of School Suspension
- Recommended Expulsion
- Other

WHERE DO SCHOOL RULES APPLY?

On school grounds, at the bus stop, on the bus, at all school-sponsored events, on the way to and from school, with all staff, guest teachers, assistants, and parent volunteers.

TOGETHER WE CAN CREATE A WELCOMING, POSITIVE SCHOOL ENVIRONMENT!

Patton Middle School Daily Schedule

Period 1	8:30	-	9:20
Period 2	9:24	-	10:09
Period 3	10:13	-	10:58
Period 4	11:02	-	11:47
Period 5	11:51	-	1:22

<u>“A” Lunch</u>	<u>“B” Lunch</u>	<u>“C” Lunch</u>
11:51-12:21	12:21-12:51	12:51-1:22

Period 6	1:26	-	2:11
Period 7	2:15	-	3:00

Patton Middle School Advisory Schedule

Advisory	8:30	-	8:56
Period 1	9:00	-	9:45
Period 2	9:49	-	10:29
Period 3	10:33	-	11:13
Period 4	11:17	-	11:57
Period 5	12:01	-	1:32

<u>“A” Lunch</u>	<u>“B” Lunch</u>	<u>“C” Lunch</u>
12:01-12:31	12:32-1:02	1:02-1:32

Period 6	1:36	-	2:16
Period 7	2:20	-	3:00

Fred Patton Middle School

My signature indicates that I have read a copy of the Patton Student Rights and Responsibilities Handbook. I understand these are the policies and procedures of Patton Middle School in conjunction with those of the District Office Student Rights and Responsibilities Handbook. I also understand and agree that as a student/parent I shall be held accountable for the behavior and consequences outlined in the Student Rights and Responsibilities at school during the regular school day, at any school related activities regardless of time or location and while being transported on district provided transportation.

Student (print)

Student (signature)

Date

Parent/Guardian (print)

Parent/Guardian (signature)

Date